THE GLOBAL STANDARD OF

English Proficiency
for Everyday
and Workplace
Communication Skills
About the TOEIC® Program

The TOEIC® program offers a series of assessments and teaching and learning resources designed to measure and support English-language proficiency across all four communication skills – listening, reading, speaking and writing.

Why choose the TOEIC Program?

As the industry leader for nearly 40 years, the TOEIC program has set the standard for assessing English-language communication skills needed in the workplace. With about seven million tests administered every year, the TOEIC tests are the most widely used around the world, with 14,000+ organizations across more than 160 countries trusting TOEIC scores to inform the decisions that matter.

The TOEIC Portfolio

The TOEIC program offers a portfolio of assessments to provide an accurate picture of English-language ability across a range of skills and proficiency levels. And a suite of teaching resources and learning materials help to ensure individuals are ready to do their best.
For almost 40 years, corporations and educational institutions around the world have trusted scores from the TOEIC program to ensure individuals have the English-language skills needed to meet the communication challenges of a global workplace. Today, more than 14,000 organizations in 160 countries use TOEIC test scores to evaluate English-language proficiency.

The TOEIC program delivers comprehensive assessment data across all four communication skill areas (listening, reading, speaking and writing) to provide fair, valid and reliable information that supports informed decision-making. Because TOEIC assessments are standardized, the scores can be used to accurately and objectively evaluate individuals over time and across locations, regardless of each assessment taker’s background.

Our commitment to research ensures that TOEIC assessments are current, relevant, and reflective of real-world tasks and scenarios in today’s modern workplace. Organizations trust the evidence-centered design and reliable scoring process to identify individuals who have the English-language skills they need to succeed.

More than 14,000 organizations in 160 countries trust TOEIC test scores to evaluate English-language proficiency.
Why choose the TOEIC program?
THE GLOBAL LEADER IN ENGLISH-LANGUAGE ASSESSMENT FOR THE WORKPLACE AND EVERYDAY LIFE

PROGRAM BENEFITS

For corporations, the TOEIC tests help organizations to:

- Make evidence-based, efficient decisions when hiring, promoting and assigning people to roles where English skills matter the most
- Focus on the skills employees need to be successful and strengthen the organization’s talent pool
- Monitor and demonstrate the effectiveness of the organization’s English-language proficiency programs, processes and decisions

For educational institutions, the TOEIC tests help educators to:

- Make better-informed enrollment decisions, place students more accurately and support academic development for future success in the workplace
- Enhance the institution’s reputation and global recognition, by ensuring the quality of English-language proficiency for graduates
- Demonstrate, with objective data, the effectiveness of the institution’s English-language program to accreditors and internal stakeholders
- Equip students with the English-language skills needed for success in the global workplace

Research-based Design
THE TOEIC PROGRAM’S COMMITMENT TO RESEARCH HELPS SUPPORT THE QUALITY OF THE TOEIC TESTS.

FOUR-SKILL APPROACH
The TOEIC program provides a comprehensive measure of English-language proficiency by assessing all four skill areas – listening, reading, speaking and writing.

SCORING PROCESS
The TOEIC program employs a rigorous scoring process to ensure fair, valid and reliable scores.

TEST DESIGN
The TOEIC program’s evidence-centered design combines carefully-developed test items and question types to accurately measure the English skills and abilities needed in today’s global workplace.

STANDARDIZED
Because TOEIC tests are standardized, test scores are consistent and comparable across different test forms and test administrations.
The TOEIC Portfolio

The assessments and teaching and preparation materials in the TOEIC program provide a portfolio of resources to help you evaluate English-communication skills and help prepare test takers to do their best. The assessments in the TOEIC program evaluate individuals’ English-communication proficiency across a range of skill levels. The TOEIC program also features resources for teachers and trainers, as well as preparation materials to ensure test takers are ready to perform to their full potential.

THE TOEIC PORTFOLIO CONSISTS OF:

TOEIC ASSESSMENTS

TOEIC RESOURCES

PROGRAM BENEFITS

The TOEIC® Listening and Reading and TOEIC® Speaking and Writing test scores are used to inform decision making in these key areas:

- Screening and selection
- Placement and advancement
- English-program entrance and exit requirements

TOEIC Bridge® test scores are used to inform decision making in these key areas:

- Screening and selection
- English-program entrance and exit requirements
- Training effectiveness
Why use the TOEIC Listening and Reading test?

The TOEIC Listening and Reading test enables organizations to objectively measure and compare the English-language communication skills of current and potential employees and students. The test questions are based on up-to-date, real-world workplace scenarios. Score reports provide reliable, consistent data to help corporations make hiring and talent management decisions with confidence and help educational institutions produce graduates with the English skills they need to meet the challenges of the modern workplace.

TOEIC LISTENING TEST

SECTION I: LISTENING
Test takers answer 100 questions on small sections of recorded speech

Part 1: Photographs
Part 2: Question-Response
Part 3: Conversations and Short Talks
Part 4: Short Talks

Total time: 45 minutes

TOEIC READING TEST

SECTION II: READING
Test takers answer 100 questions on a variety of written materials

Part 5: Incomplete Sentences
Part 6: Error Recognition or Text Completion
Part 7: Reading Comprehension

Total time: 75 minutes

SCORES WITH MEANING

TOEIC Listening and Reading scores provide meaningful feedback on a test taker’s ability to:

✓ Understand explanations and instructions
✓ English skills matter the most
✓ Follow public talks and announcements
✓ Understand workplace conversations
✓ Connect information in different real-world texts

TOEIC Listening and Reading test scores are used to inform decision making in these key areas:

✓ Screening and selection
✓ English-program entrance and exit requirements
✓ Placement and advancement

Find out more at www.ets.org/toeic/organizations
The TOEIC® Speaking and Writing tests are designed to assess language skills that are used in daily life and in the workplace, from telephone conversations and presentations to email writing and correspondence.

**TOEIC® SPEAKING & WRITING TESTS**

The TOEIC® Speaking and Writing tests are reliable and accurate assessments of workplace English speaking and writing skills. When taken together with the TOEIC Listening and Reading Test, the test scores provide an accurate, standardized measure of proficiency in all four English language skills.

**Why use the TOEIC Speaking and Writing tests?**

The TOEIC Speaking and Writing tests are trusted worldwide to provide an accurate assessment of an individual’s ability to communicate in spoken and written English in the workplace. When English proficiency is critical, the TOEIC Speaking and Writing tests can help you to objectively assess and compare individuals’ scores across the world.

**TEST FORMAT AND CONTENT**

The TOEIC Speaking and Writing tests are designed to assess language skills that are used in daily life and in the workplace, from telephone conversations and presentations to email writing and correspondence.

**SCORES WITH MEANING**

ETS uses a rigorous scoring process to ensure that the TOEIC Speaking and Writing tests deliver accurate, fair and reliable results. Each test is scored by multiple people and individual raters are constantly monitored and evaluated to ensure a consistent scoring process, to provide a level of accuracy and fairness that surpasses traditional one-on-one interviews.

Find out more at [www.ets.org/toeic/organizations](http://www.ets.org/toeic/organizations)
The TOEIC Bridge® test is the ideal assessment for beginning to lower-intermediate English-language learners. The test measures basic-level listening and reading comprehension skills for practical, everyday use. The TOEIC Bridge test is used by language schools, educational institutions, corporations and government agencies around the world.

Why use the TOEIC Bridge test?

The TOEIC Bridge test helps you understand the English proficiency of beginner to lower-intermediate level learners. The score report lists their Listening, Reading and total score in a simple, easy-to-understand format. This helps motivate and encourage learners to improve their English-language skills and enables learning resources to be more efficiently targeted.

TOEIC BRIDGE TEST FORMAT

The test is a paper-and-pencil assessment consisting of 100 multiple-choice based questions to measure listening and reading comprehension. The listening section takes 25 minutes and the reading section takes 35 minutes to complete. A biographical questionnaire takes an additional 30 minutes. Questions use familiar, everyday contexts such as communication with family and friends.

SCORES AND INTERPRETATION

Score reports include total scores and breakdowns for individual listening and reading sections. They provide the information you need to help guide English-language learners’ progress, motivate them to improve and place them in appropriate situations for their ability.

TOEIC Bridge test scores determine an individual’s ability to:

- Listen to and read everyday English
- Advance to the next level of English-language learning

Find out more at www.ets.org/toeic/organizations